



Master Driver CPC Instructor CPD Training Record

Member Name		Instructor Name	
Total CPD Time in Hours			

Date	Activity	Details of Provider (if applicable)	Time in minutes/hours	Comments
12/09/17	<i>Emergency First Aid at Work Course</i>	<i>First Aid Training Ltd</i>	<i>4 hours</i>	<i>Passed</i>
03/04/18	<i>Attended HSE summit</i>		<i>7 hours</i>	<i>Learned about musculo-skeletal disorders and impact of stress in the workplace</i>
28/01/18	<i>Read RTITB monthly e-bulletin</i>	<i>RTITB</i>	<i>25 minutes</i>	<i>Learned about the new DQC despatch process and new Highway Code</i>

*RTITB reserves the right to request evidence to support the information you have included above.

Please note this record is to be kept for a minimum of 6 years.