



**Example Training, Happyville,** are committed to providing safe and healthy working and learning conditions. We are also committed to ensuring equipment and systems of work are safe and fit for purpose.

We will ensure all staff and trainees are provided with suitable information and supervision in order to achieve this.

We also accept responsibility for the health and safety of other people who may be affected by our services.

Our appointed health and safety representative is Mr Bill Bloggs, who is responsible for managing all aspects of our health and safety systems.

Our Health and Safety systems include but are not limited to the following;

- **6 weekly fire drills**
- **Weekly fire alarm tests**
- **Fortnightly emergency lighting tests**
- **3 monthly review of risk assessments**
- **Monthly visual check of building for maintenance requirements**

**Signed:** Mr I N Structor

**Dated:** 18th April 2018

**Review date:** 18th April 2019