

## DRIVER REGISTRATION SCHEME RECORD OF ATTENDANCE / CERTIFICATE REQUEST FORM

*Please allow 10 working days for processing.*

### **I would like to request the following:**

Emailed Record of Attendance/ Certificate - £6.85 +VAT

### **Personal Information**

Title:

Last Name:

First Name(s):

Address:

Town:

County:

Country:

Post Code:

Driving Licence Number:

Email:

Course Title:

Email Address to send ID Card/Certificate to: (if different to above)

Email Address to send receipt to: (if different to above)

### **I Enclose**

Payment as detailed below (applications must include a valid form of payment)

### **Payment Information**

I enclose a cheque made payable to RTITB

I enclose a postal order made payable to RTITB

I wish to pay by credit/debit card (please write a contact telephone number  
for us to contact you on to take payment)

### **Complete and return to: RTITB, Access House, Halesfield 17, Telford, TF7 4PW**

RTITB would like to keep customers informed of their products and services by email and post and/or telephone. Please write to RTITB at the address above if you specifically do not want to receive this information. RTITB will not pass your email address to third parties for marketing purposes, but may from time to time make your name, postal address, and/or telephone number available to carefully screened companies whose products we believe may be of interest to you. However, if you specifically do not want your details passed to third parties please tick here.

**Upon completion of the above please return this form to the RTITB Driver CPC Team via one of the following methods (please keep a copy for your records):**

**Email:** masterdrivercpc@rtitb.com

**Fax:** +44(0)1952 520201

**Post:** RTITB Driver CPC Team, Access House, Halesfield 17, Telford. TF7 4PW