

LIFT TRUCK INSTRUCTOR – COURSE CONTENT AND OVERVIEW

The RTITB Lift Truck Instructor course provides candidates with the skills to deliver lift truck operator training and assessment. Courses are available at the RTITB Instructor Academy in Telford, UK or on your site.

BY THE END OF THE LIFT TRUCK INSTRUCTOR COURSE CANDIDATES WILL:

- Demonstrate their instructional ability to conduct practical lessons using appropriate practical instructional skills
- Demonstrate their instructional ability to conduct in-class lessons using appropriate classroom instructional skills
- Discuss their associated knowledge of health and safety, legislation, instructional skills, candidate selection and practical skills testing
- Prepare, schedule and deliver an appropriate operator training course, working independently under workplace environment conditions
- Prepare, set up and conduct a Basic Operating Skills Test
- Follow administration and documentation procedures appropriate to running an operator training course, including developing a familiarity with RTITB procedures and the RTITB TrainingFriend app.

Candidates must successfully complete an independent examination to register on the [RTITB Register of Professional Instructors](#).

THE LIFT TRUCK INSTRUCTOR COURSE IS SUITABLE FOR CANDIDATES WHO:

- Meet the eligibility requirements for the chosen course – [view the eligibility requirements](#)
- Have significant experience as a Counterbalance Operator; we recommend an absolute minimum of 6 months
- Have good communication skills
- Have the confidence to present to large and small groups of their peers.

To book a course, search for dates on the [RTITB Instructor Academy website](#), call +44 (0)1952 520214 or email academy@rtitb.com.

COURSE CONTENT:

The Lift Truck Instructor course covers the following core topics:

- Health and safety
- Relevant regulations
- Approved Code of Practice (ACOP)
- Instructor role and qualities

- Basic principles of instruction
- Skill and task analysis
- Lesson structure (practical)
- Lesson structure (theory)
- Report writing
- Visual aids
- Lift truck operator examination
- Course administration

EXAMINATION:

The examination components are:

- In-class Lesson Delivery Test (assessed during course)
- Associated Knowledge Test (assessed during course)
- Practical Instructional Ability Test (assessed on examination day)
- Professional Discussion (assessed on examination day)

RESOURCES:

It is beneficial to familiarise yourself with the following webpages, publications and documents prior to attending a Lift Truck Instructor course. It is not mandatory to read/purchase all of these items; they are provided as recommendations only of what is likely to assist in preparation for course attendance.

- [Provision and Use of Work Equipment Regulations 1998 \(PUWER\)](#) (or local equivalent legislation if available)
- [Lifting Operations and Lifting Equipment Regulations 1998 \(LOLER\)](#) (or local equivalent legislation if available)
- L117 Rider-operated Lift Trucks: Operator Training and Safe Use (or local equivalent if available) [UK](#), [Northern Ireland](#), [Republic of Ireland](#)

Not experienced with PowerPoint? Here is a guide to producing a presentation using PowerPoint

<https://support.microsoft.com/en-us/office/create-a-presentation-in-powerpoint-422250f8-5721-4cea-92cc-202fa7b89617>

GENERAL:

- [HSE INDG462 Lift Truck Training Advice for Employers](#)
- [HSE INDG457 Use Lift Trucks Safely, A Guide for Operators](#)
- [RTITB Training Recommendations for Workplace Transport Lite](#)
- [LTG1 Counterbalance Lift Truck Trainers' Guide USB](#)

- [Counterbalance Operator Safety Code](#)
- [Counterbalance Operator Training Video](#)
- [HSE HSG136 A Guide to Workplace Transport Safety](#)
- [HSA Forklift Truck Operator Checklist and Poster](#)

WHY CHOOSE THE RTITB INSTRUCTOR ACADEMY:

- Only UK centre totally focussed on Instructor and Assessor training
- Exceptional candidate feedback
- Courses dedicated to developing candidate confidence and competence
- Handpicked instructors from across the UK with real-world industry experience
- Instructor registration fee included in overall course price
- Free course guide USB and Training Recommendations USB