

LIFT TRUCK INSTRUCTOR – COURSE CONTENT AND OVERVIEW

The RTITB Lift Truck Instructor course provides candidates with the skills to deliver lift truck operator training and assessment. Courses are available at the RTITB Instructor Academy in Telford, UK or on your site.

BY THE END OF THE LIFT TRUCK INSTRUCTOR COURSE CANDIDATES WILL:

- Be able to recall and discuss relevant legislation
- Be able to recall and discuss the lift truck operator training and safe use Code of Practice relating to lift truck operation
- Be able to plan, prepare and deliver lift truck training.

Candidates must successfully complete an independent examination to register on the [RTITB Register of Professional Instructors](#).

THE LIFT TRUCK INSTRUCTOR COURSE IS SUITABLE FOR CANDIDATES WHO:

- Meet the eligibility requirements for the chosen course – [view the eligibility requirements](#)
- Have significant experience as a Counterbalance Operator; we recommend an absolute minimum of 6 months
- Have good communication skills
- Have the confidence to present to large and small groups of their peers.

To book a course, search for dates on the [RTITB Instructor Academy website](#), call +44 (0)1952 520214 or email academy@rtitb.com.

COURSE CONTENT:

The Lift Truck Instructor course covers the following core topics:

- Health and safety
- Relevant regulations
- Approved Code of Practice (ACOP)
- Instructor role and qualities
- Basic principles of instruction
- Skill and task analysis
- Lesson structure (practical)
- Lesson structure (theory)
- Report writing
- Visual aids
- Lift truck operator examination.

EXAMINATION:

To pass the Lift Truck Instructor course you will need to pass an examination consisting of three elements:

1. Basic Operating Skills Test (Counterbalance) – pass the Advanced Operational Competence Test. Includes two components: practical skills test (maximum 25 penalty points) and pre-use inspection test.
2. Associated Knowledge Test – pass a multiple-choice theory paper (pass mark 80%).
3. Practical Instructional Ability – deliver a session of no more than 40 minutes in length covering a basic operating skill (pass mark 70 out of a possible 100).

RESOURCES:

It is beneficial to familiarise yourself with the following webpages, publications and documents prior to attending a Lift Truck Instructor course. It is not mandatory to read/purchase all of these items; they are provided as recommendations only of what is likely to assist in preparation for course attendance.

- [Provision and Use of Work Equipment Regulations 1998 \(PUWER\)](#) (or local equivalent legislation if available)
- [Lifting Operations and Lifting Equipment Regulations 1998 \(LOLER\)](#) (or local equivalent legislation if available)
- L117 Rider-operated Lift Trucks: Operator Training and Safe Use (or local equivalent if available) [UK](#), [Northern Ireland](#), [Republic of Ireland](#)

Not experienced with PowerPoint? Here is a guide to producing a presentation using PowerPoint

<https://support.microsoft.com/en-us/office/create-a-presentation-in-powerpoint-422250f8-5721-4cea-92cc-202fa7b89617>

GENERAL:

- [HSE INDG462 Lift Truck Training Advice for Employers](#)
- [HSE INDG457 Use Lift Trucks Safely, A Guide for Operators](#)
- [RTITB Training Recommendations for Workplace Transport Lite](#)
- [LTG1 Counterbalance Lift Truck Trainers' Guide USB](#)
- [Counterbalance Operator Safety Code](#)
- [Counterbalance Operator Training Video](#)
- [HSE HSG136 A Guide to Workplace Transport Safety](#)
- [HSA Forklift Truck Operator Checklist and Poster](#)

WHY CHOOSE THE RTITB INSTRUCTOR ACADEMY:



- Only UK centre totally focussed on Instructor and Assessor training
- Exceptional candidate feedback
- Courses dedicated to developing candidate confidence and competence
- Handpicked instructors from across the UK with real-world industry experience
- Instructor registration fee included in overall course price
- Free course guide USB and Training Recommendations USB