

LOW-LEVEL PALLET TRUCK INSTRUCTOR – COURSE CONTENT AND OVERVIEW

The Low-level Pallet Truck Instructor training course provides candidates with the necessary knowledge and skills to deliver safe and efficient operator training, both practically and in a classroom setting. Courses are available on your site, or as [remote instructor training](#) for the theory element of the course.

This course covers the [Accrediting Bodies Association for Workplace Transport \(ABA\)](#) codes A1 and A2.

BY THE END OF THE LOW-LEVEL PALLET TRUCK INSTRUCTOR COURSE CANDIDATES WILL:

- Be able to recall and discuss relevant legislation
- Be aware of the codes of practice relating to lift truck operation
- Be able to plan, prepare and deliver low-level pallet truck operator training to the RTITB standard.

Candidates must successfully complete an independent examination to register on the [RTITB Register of Professional Instructors](#).

THE LOW-LEVEL PALLET TRUCK INSTRUCTOR COURSE IS SUITABLE FOR CANDIDATES WHO:

- Have proof of successfully completing the Low-Level Pallet Truck basic operating skills test within the last 12 months
- Have significant experience as a Low-Level Pallet Truck operator; we recommend an absolute minimum of 6 months
- Have good communication skills
- Have the confidence to present to large and small groups of their peers.

To book a course, search for dates on the [RTITB Instructor Academy website](#), call +44 (0)1952 520214 or email academy@rtitb.com.

COURSE CONTENT:

The Low-Level Pallet Truck Instructor course covers the following core topics:

- Health and safety
- Relevant regulations
- Approved Code of Practice (ACOP)
- Instructor Role and Qualities
- Basic principles of instruction
- Skills and task analysis
- Lesson structure (Practical)
- Lesson structure (Theory)
- Report writing

- Visual aids
- The low-level pallet truck test.

EXAMINATION:

In order to pass the Low-Level Pallet Truck Instructor course, you will be required to pass an examination consisting of three elements:

1. Basic operating skills test (low-level pallet truck) – pass the industry standard skills test to instructor standard (maximum 25 penalty points). Taken on the first day of the course. This test requires the candidate to undertake all three components of the test: the associated knowledge, practical and pre-use inspection tests. (A suitable period of truck familiarisation will be provided prior to the test being conducted).
2. Associated knowledge – pass a multiple-choice theory paper (pass mark 80%)
3. Practical instructional ability – deliver a session of no more than 40 minutes in length, covering a basic operating skill (pass mark 70 out of a possible 100).

RESOURCES:

It is beneficial to familiarise yourself with the following webpages, publications and documents prior to attending a Low-level Pallet Truck Instructor course. It is not mandatory to read/purchase all of these items; they are provided as recommendations only of what is likely to assist candidates in preparation for course attendance.

- [Provision and Use of Work Equipment Regulations 1998 \(PUWER\)](#) (or local equivalent legislation if available)
- [Lifting Operations and Lifting Equipment Regulations 1998 \(LOLER\)](#) (or local equivalent legislation if available)
- L117 Rider-operated Lift Trucks: Operator Training and Safe Use (or local equivalent if available) [UK](#), [Northern Ireland](#), [Republic of Ireland](#)

Not experienced with PowerPoint? Here is a guide to producing a presentation using PowerPoint
<https://support.microsoft.com/en-us/office/create-a-presentation-in-powerpoint-422250f8-5721-4cea-92cc-202fa7b89617>

GENERAL:

- [HSE INDG462 Lift Truck Training Advice for Employers](#)
- [HSE INDG457 Use Lift Trucks Safely, A Guide for Operators](#)
- [RTITB Training Recommendations for Workplace Transport Lite](#)
- [LTG4 Electric Pallet/Stacker Truck Trainers' Guide USB](#)
- [HSE HSG136 A Guide to Workplace Transport Safety](#)

- [A1 Ped Pallet Pre-Use Check Poster](#)
- [A2 Ped Pallet Pre-Use Check Poster](#)

WHY CHOOSE THE RTITB INSTRUCTOR ACADEMY:

- Only UK centre totally focussed on Instructor and Assessor training
- Exceptional candidate feedback
- Courses dedicated to developing candidate confidence and competence
- Handpicked instructors from across the UK with real-world industry experience
- Instructor registration fee included in overall course price