

BUS / COACH ASSESSOR – COURSE CONTENT AND OVERVIEW

The Bus / Coach Assessor course provides candidates with the necessary skills to assess and report on the quality of any bus/coach (PCV/PSV) driver. Whilst a Bus / Coach Assessor course prepares candidates to carry out assessments, it does not prepare them to carry out remedial training. Courses are available at the RTITB Instructor Academy in Telford, UK, on your site, or as [remote assessor training](#) for the theory element of the course.

BY THE END OF THE BUS ASSESSOR COURSE CANDIDATES WILL:

- Be able to recall and discuss the duties and responsibilities of a Bus / Coach Assessor
- Be able to conduct driving assessments and give feedback and debriefs
- Be able to produce factual, informative reports.

All candidates must successfully complete an independent examination to qualify as an RTITB Assessor – an internationally recognised qualification.

THE BUS / COACH ASSESSOR COURSE IS SUITABLE FOR CANDIDATES WHO:

- Have significant experience as a professional PCV/PSV driver
- Have the confidence to objectively assess their work colleagues performance
- Have good attention to detail
- Have good written skills
- Have good verbal communication skills

To book a course, search for dates on the [RTITB Instructor Academy website](#), call +44 (0)1952 520214 or email academy@rtitb.com.

COURSE CONTENT:

The Bus / Coach Assessor course covers the following core topics:

- Driver licensing and eyesight checks
- Assessment procedure
- Assessment route selection and directions to drivers
- Driver marking sheets
- Report writing
- Accident, vehicle defect and periodical driving assessments.

EXAMINATION:

At the end of the course, an examiner from RTITB will conduct the following 4-part exam.

1. Part 1: multiple choice theory test

- 50 questions
- 85% overall pass mark and 80% in each of the following areas:
 - assessment techniques,
 - legislation,
 - highway code,
 - eco-safe driving

2. Part 2: Practical Driving Ability Test

- No more than 6 driving faults
- No serious or dangerous
- Successfully complete one off-road exercise

3. Part 3: In-Cab Assessment

The examiner takes the role of the driver being assessed in a 90-minute role-play of in-cab assessment and reporting. This comprises of 15 minutes for candidates to undertake a pre-assessment briefing and checks. 15 minutes for vehicle familiarity and walk-around checks. 30 minutes for an on-road driving assessment and 30 minutes for you to write the assessment report. The pass mark is 50 out of 72 and you will need to achieve a minimum of 20 in Part 1 and 31 in Part 2.

RESOURCES:

It is beneficial to familiarise yourself with the following webpages, publications and documents prior to attending a bus/coach assessor course. It is by no means compulsory to download/purchase and read all of these items; they are provided as recommendations only of what is likely to assist in preparation for course attendance.

- [The Highway Code - Guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk)
- [The Highway Code - downloadable version | nidirect](#)
- [Rules of the Road from the RSA](#)
- [The Official 2023/24 DVSA Guide to Driving Buses and Coaches \(PCV\) Book 2023 \(Published 30th November 2023\) \(dvsabooks.com\)](https://dvsabooks.com)
- [The Official DVSA Theory Test for Drivers of LGV / PCV Book \(dvsabooks.com\)](https://dvsabooks.com)

Not experienced with PowerPoint? Here is a guide to producing a presentation using PowerPoint
<https://support.microsoft.com/en-us/office/create-a-presentation-in-powerpoint-422250f8-5721-4cea-92cc-202fa7b89617>

WHY CHOOSE THE RTITB INSTRUCTOR ACADEMY:

- Only UK centre totally focussed on Instructor and Assessor training
- Exceptional candidate feedback
- Courses dedicated to developing candidate confidence and competence
- Handpicked instructors from across the UK with real-world industry experience
- Instructor registration fee included in overall course price