

## LIGHT GOODS VEHICLE (VAN) ASSESSOR – COURSE CONTENT AND OVERVIEW

This course provides candidates with the necessary skills to assess and report on the quality of any van driver. Whilst a Van Assessor course prepares candidates to carry out assessments, it does not prepare them to carry out remedial training. Courses are available on your site or as [remote instructor training](#) for the theory element of the course.

### BY THE END OF THE LGV ASSESSOR COURSE CANDIDATES WILL:

- Be able to recall and discuss the duties and responsibilities of a Van Assessor
- Conduct driving assessments and give feedback and debriefs
- Produce factual, informative reports.

All candidates must successfully complete an independent examination to qualify as an RTITB Instructor – an internationally recognised qualification.

Candidates who successfully complete the Van Assessor course will **not** be able to conduct any form of coaching or training. This includes helping people to address any shortcomings identified in an assessment to improve performance. They can only do this if they become qualified [ADI's \(approved driving instructors\)](#). This is a legal requirement to be able to deliver Category B driver training.

### THE LGV ASSESSOR COURSE IS SUITABLE FOR CANDIDATES WHO:

- Have significant experience as a professional van driver
- Have the confidence to objectively assess their work colleagues performance
- Have good attention to detail
- Have good written skills
- Have good verbal communication skills

To book a course, search for dates on the [RTITB Instructor Academy website](#), call +44 (0)1952 520214 or email [academy@rtitb.com](mailto:academy@rtitb.com).

### COURSE CONTENT:

The Light Goods Vehicle (Van) Assessor course covers the following core topics:

- Driver licensing and eyesight checks
- Assessment procedure
- Assessment route selection and directions to drivers
- Driver marking sheets
- Report writing
- Accident, vehicle defect and periodical driving assessments.

## EXAMINATION:

At the end of the course, an examiner from RTITB will conduct the following 4-part exam.

### 1. **Part 1: multiple choice theory test**

- 50 questions
- 85% overall pass mark and 80% in each of the following areas:
  - assessment techniques,
  - legislation,
  - highway code,
  - eco-safe driving

### 2. **Part 2: Practical Driving Ability Test**

- No more than 6 driving faults
- No serious or dangerous faults

### 3. **Part 3: In-Cab Assessment**

The examiner takes the role of the driver being assessed in a 90-minute role-play of in-cab assessment and reporting. This comprises of 15 minutes for candidates to undertake a pre-assessment briefing and checks. 15 minutes for vehicle familiarity and walk-around checks. 30 minutes for an on-road driving assessment and 30 minutes for you to write the assessment report. The pass mark is 50 out of 72 and you will need to achieve a minimum of 20 in Part 1 and 31 in Part 2.

## RESOURCES:

It is beneficial to familiarise yourself with the following webpages, publications and documents prior to attending a light goods vehicle assessor course. It is by no means compulsory to download/purchase and read all of these items; they are provided as recommendations only of what is likely to assist in preparation for course attendance.

- [The Highway Code - Guidance - GOV.UK \(www.gov.uk\)](http://www.gov.uk)
- [The Highway Code - downloadable version | nidirect](#)
- [Rules of the Road from the RSA](#)
- [Driving a van: daily walkaround check - GOV.UK \(www.gov.uk\)](http://www.gov.uk)
- [Van Driver Toolkit - Driving for Better Business](#)

Not experienced with PowerPoint? Here is a guide to producing a presentation using PowerPoint

<https://support.microsoft.com/en-us/office/create-a-presentation-in-powerpoint-422250f8-5721-4cea-92cc-202fa7b89617>



### **WHY CHOOSE THE RTITB INSTRUCTOR ACADEMY:**

- Only UK centre totally focussed on Instructor and Assessor training
- Exceptional candidate feedback
- Courses dedicated to developing candidate confidence and competence
- Handpicked instructors from across the UK with real-world industry experience
- Instructor registration fee included in overall course price