

END-POINT ASSESSMENT (EPA) PRIOR LEARNING POLICY (v2.0823)

Introduction & Purpose

This policy confirms RTITB's position regarding prior learning recognition. This policy is published on the RTITB Website [RTITB End-Point Assessment Policies](#) and is freely available without the need to input personal details.

Definition

The following is taken from Ofqual's General Conditions of Recognition:

Recognition of Prior Learning

The –

- (a) identification by an awarding organisation of any learning undertaken, and/or attainment, by a Learner –
 - (i) prior to that Learner taking a qualification which the awarding organisation makes available or proposes to make available, and*
 - (ii) which is relevant to the knowledge, skills and understanding which will be assessed as part of that qualification, and**
- (b) recognition by an awarding organisation of that learning and/or attainment through amendment to the requirements which a Learner must have satisfied before the Learner will be assessed or that qualification will be awarded.*

Scope

This policy applies to RTITB EPA services only. The policy has been prepared to meet the requirements of Ofqual's General Conditions of Recognition (E10).

Responsibility/Accountability

The EPA Delivery Manager is accountable for ensuring the successful implementation of this policy. The EPA team are responsible for following this policy.

Policy Statement

RTITB (as the EPAO) does not need to know about any recognised prior learning which contributed to the apprentice's training/qualification.

Recognition of prior learning takes place during the delivery of the apprenticeship, therefore it is outside the scope of RTITB's EPA activities.

RTITB will confirm at Gateway to End-point assessment that the required (as defined in the Apprenticeship Assessment plan) Gateway requirements have been met prior to EPA delivery.

This policy must be reviewed by the Responsible Officer no later than end of August 2024